

JASPER COUNTY
Emergency Management Commission

1030 W. 2nd St. S.
Newton, Iowa 50208

Telephone:
(641) 792-7555

Coordinator:
Jim Sparks

Minutes of February 2, 2023, Commission Meeting

The Jasper County Emergency Management Commission met on February 2, 2023, at the Armory Annex in the EOC and via ZOOM. Those present were Bryan DeJong (Baxter), Brandon Talsma (Board of Supervisors), David Mast (Colfax), Pat Edwards (Lambs Grove), Douglas Duinink (Monroe) via ZOOM, Chad Alleger (Prairie City), Tami Weishaar (Reasnor), John Halferty (Jasper County Sheriff), Brent VanderMolen (Sully), Jim Sparks (EMA Coordinator), Josh Harding (EMA Program Coordinator), and Kathy Ellis (EMA Assistant).

The meeting was called to order at 6:26PM by the Sheriff, John Halferty.

Roll call was taken. Those representatives listed above were present in-person or via ZOOM and accounted for.

A motion to approve the agenda was made by Chad Alleger and was seconded by Brandon Talsma. Motion carried

A motion to approve the May 5, 2022, meeting minutes was made by Bryan DeJong and was seconded by Talsma. Motion carried

Agenda Items

- Public Hearing - 2024 Emergency Management Budget

A motion was made by Alleger and seconded by Tami Weishaar to open the public hearing on the budget at 6:30PM. Motion carried

There was no one in attendance from the public and received no written correspondence.

A motion was made to close the public hearing and reconvene the regular Commission meeting at 6:31PM by David Mast and seconded by Brent VanderMolen. Motion carried

A motion was made to open for discussion the adoption of the 2024 budget made by Weishaar and seconded by Alleger. Motion carried

Jim Sparks explained there was no additional input from commission members in December. Therefore, the staff moved forward to publish the budget as emailed.

- Salary Portion of the Operations Budget has a place holder of 4% increase for Josh and Kathy only, with the understanding at amendment time in May/June this will be reviewed to determine the cost of living increases more in line with inflation. The increase for salaries is \$5,478 with FICA/IPERS/Insurance totaling \$3,783.

Josh Harding continued with the operations portion.

- Increase of \$2,252 for both the Central Iowa Underwater Search & Rescue “basic” dive equipment and technology upgrades in the Emergency Operations Center, EOC.

Sparks referenced the following details regarding the Capital Equipment Plan on the attached sheet:

- Defer the FY23 purchase of the pickup slated for FYE 23 to FY24 due to high costs and low availability.
- Water Search & Recovery equipment budgeted after speaking with the Sheriff regarding recent drowning incidents.
- The EMA UTV is scheduled for replacement due to age of current unit.
- Pet Shelter Trailer is in partnership with the AKC and Poweshiek County EMA to assist with displaced pets during disasters.

Kathy Ellis continued with the revenue and fund balance portions.

- Levy amounts are based upon estimates provided by the auditor’s office for FY24.
- Per Capita increase of \$1,456 due to increases from the 2020 census. No change in the per capita rate for FY24..
- Fund balance remains good totaling \$423,434.

Sparks continued with a recap of the fund breakdown section.

- The Truck Reserve Fund to received a significant bump to \$300,000
- Capital Equipment Reserve Fund will remain well funded after capital purchases in FYE 23 and FYE24
- Addition of a Hazmat Equipment Reserve Fund line for replacement of technician level capital equipment as obligated through the 28E agreement.
- Undesignated/unreserved Fund balance is strong and in alignment with the 25% GAAP recommendations.
- Bottom line is an overall healthy fund balance is maintained while making significant capital equipment expenditures without the need for increases in the levy or per capita rates.

2024 Emergency Management Budget Adoption

A motion to adopt the FY24 budget was made by Talsma and seconded by DeJong. Motion carried

Old Business

None

New Business

- Election of Officers: A motion was made by Talsma and seconded by DeJong to nominate and approve Halferty as the Chair and Mike VanderMolen as Vice Chair. Motion carried

Adjournment

Motion to adjourn was made at 6:49 PM by Baxter and seconded by Alleger. Motion carried