

JASPER COUNTY
Emergency Management Commission

1030 W. 2nd St. S.
Newton, Iowa 50208

Telephone:
(641) 792-7555

Coordinator:
Jim Sparks

Minutes of June 3, 2020 Commission Meeting

The Jasper County Emergency Management Commission met on June 3, 2020 at the Jasper County EOC. Those present were Genny Popenhagen (Baxter) via ZOOM, David Mast (Colfax), Gary Bartels (Mingo) via ZOOM, Jen St. Peter (Monroe) via ZOOM, Joyce Halblom (Oakland Acres) via ZOOM, Chad Alleger (Prairie City), John Halferty (Jasper County Sheriff), Gordon Yarrington (Sully) via ZOOM, Jim Sparks (EMA Coordinator), Josh Harding (EMA Program Coordinator), and Kathy Ellis (EMA Assistant).

The meeting was called to order at 12:00PM by the Sheriff, John Halferty.

Roll call for the meeting was taken and those representatives listed above were present and accounted for. Five members participated via ZOOM conferencing due to the pandemic.

A motion to approve the agenda was made by David Mast and was seconded by Chad Alleger. Motion carried

A motion to approve the January 28, 2020 meeting minutes was made by Alleger and was seconded by Mast. Motion carried

Agenda Items

- Public Hearing - 2020 Emergency Management Budget
A motion to open the public hearing for the budget amendment was made by Gary Bartels and seconded by Alleger at 12:03PM.

Motion carried

There was no one in attendance from the public. Therefore, a motion to close the public hearing was made by Mast and seconded by Bartels at 12:04PM.

Motion carried

Kathy Ellis explained the amendment was necessary to increase the General Operating Expenditures from \$286,456 to \$319,656. The increase represents the receipt of the Dakota Access Grant in the amount of \$20,000 and the United Way of Jasper County Donation in the amount of \$13,200 totaling \$33,200.

A motion to approve the budget amendment was made by Gordon Yarrington and seconded by Joyce Halblom. Motion carried

Approval of EMA Policies

Ellis explained the following policies are required to obtain the Public Assistance Grant. The policies are templates from other Iowa Counties which have been previously approved and accepted by FEMA.

- Conflict of Interest Policy
- Fraud Reporting Policy
- Personally Identifiable Information Policy
- Procurement Policy

A motion to approve the policies was made by Alleger and seconded by Mast.
Motion carried

EOC Operations

Jim Sparks explained he has discontinued operations in the EOC and begun the After Action Assessment. He will send out the After Action Report when completed. He explained the EOC Team was compromised of a super group of people representing multiple agencies/jurisdictions/department heads which worked well together.

Sparks shared wording from the 29C.9 Local Emergency Management Commissions Code highlighting the areas pertinent to Commission Members' roles/responsibilities in the event of a disaster, and the delegation of duties to the Coordinator as described in the administrative rules.

He encouraged communities to be prepared for round two which he anticipates in the fall along with the regular flu season. Communities should plan, purchase relevant supplies, and train their staff. If you have a Continuity of Government or Operations Plan, review it.

Sparks asked for input regarding the activation of the EOC for COVID-19. He stated he works on behalf of the Commission and encourages their feedback.

Sheriff Halferty, stated he was in attendance daily in the EOC and agreed the Team worked well together. He stated his staff was not impacted as much as anticipated. He was grateful for the PPE secured by the EOC Team for the medical service agencies within the County. He wanted to thank the LE/EMS/Fire people for all working on the same team in the County.

Several mayors thanked the EMA staff and EOC Team for their effort and work during this pandemic.

Next Meeting:

The next meeting to be determined.

Adjournment

A motion to adjourn was made at 12:15PM by Alleger and seconded by Mast.
Motion carried