

# Jasper County LEPC

## Minutes

Date: June 13, 2017  
Time: 0900  
Location: Jasper County EOC

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Present: Adam Broughton (DNR), Adam Sutherland (Iowa Interstate Railroad), Amanda Accola (Alliant Energy), Carla Gall (Alliant Energy), Elonda Bacon (DNR), Janet Corcoran (TPI Composites), Jim Sparks (EMA), Josh Harding (EMA), Kathy Ellis (EMA), Mark Samson (Prairie City Water Treatment), Marty Hoffert (Newton Waterworks), Mike Knoll (Newton Fire Dept.), Ryan Janssen (Key Cooperative), Steve Gerard (New Century FS), and Wendy Hopkins (Skiff Medical Center).

The meeting was called to order at 0906 AM by Jim Sparks, Chairman. Sparks welcomed everyone and introductions were made around the room. He explained that LEPC members are assigned to different ESF groups with today's meeting focusing on hazardous materials.

There were no additions to the agenda or corrections to the minutes of the November 24, 2015 minutes. Both were approved.

### New Business

#### ▪ ESF #10 Hazardous Materials Review

Sparks explained the goal of today's meeting is a quick overview of the plan and its contents, discuss roles and responsibilities, and work through a scenario. He reviewed the following sections of the plan:

- Primary Agencies
- Situation-Provision for Mutual Aid
- Policies
  - Hazardous Materials Response Team
  - Reporting Requirements-DNR stated there will be changes next year for Tier II facilities.
- Responsibilities & Duties Checklist-Sparks wanted to clarify these to make sure the expectations for all parties involved were accurate.
  - HazMat Team-Trained at the Technician level and will fill a support role for the incident commander.
  - Fire Department-Trained at the Operations level will support the HazMat Team.
  - EMS-Trained at the Operations level to be on scene and assist with medical surveillance.
  - Public Works-County Wide Mutual Aid Agreement for sharing of resources.
  - Utilities/Skiff Medical Center/Tier II Facilities Sections were good.
- Concept of Operations
  - Response Operations

- Activation ESF #10-establishes the criteria/thresholds for activation.
- Notification-E-911 Communications Center
- On Scene Coordination-Fire Department within the jurisdiction is Incident Commander and will request additional resources.
- Activation of the EOC-dependent upon several factors... duration longer than one operational level (12 hours), etc.
  - Function is to mirror Incident Command in the field and plan for the next periods. Will call in others familiar with the technical information to anticipate logistical/staffing requirements for the upcoming periods.
- Recovery Operations
  - List of contractors for cleanup.
  - Short Term and Long Term recovery procedures.
- Elonda Bacon, Iowa DNR, explained the Tier II reporting changes will now include 13 physical hazards and 10 health hazards on the new forms for next year. She also stated there are 45 active 302 facilities in the County with 22 involving extremely hazardous substances.
- Sparks shared the change in the response equipment, repurposed the truck to HazMat & technical/communications support.

Meeting adjourned at 9:58AM.

Next meeting: To be determined.