

Jasper County LEPC

Minutes

Date: November 24, 2015
Time 0900
Location: Jasper County EOC

Members present: Chuck Wagoner, Duane Rozendaal, Ed Roach, Gary Pickett, Jarrod Wellik, Jim Sparks, Jody Rhone, Josh Harding, Kathy Ellis, Kevin Luetters, Mike Knoll, Nick Steinbach, Pamela Olson, Rex Heisdorffer, Rhonda Nelson, Ron Cook, Shawn Fuller, Troy White, Wendy Hopkins, and guests; Adam Broughton (IDNR), Adam Sutherland (Iowa Interstate Railroad), Bill Chizek (Heartland COOP), Brenda McGraw (Mercy Hospitals), Elonda Bacon (IDNR), Kerry Soule (Skiff Medical Center), Steve Gerard (New Century FS), and Ted Shipley (DOT).

The meeting was called to order at 0904 AM by Jim Sparks, Chairman.

There were no additions to the agenda or corrections to the minutes of the July 16, 2015 minutes. Both were approved by consensus.

Sparks welcomed everyone and introductions were made around the room.

Old Business

- ICS 10 minute drill

At the last county wide Coalition meeting, we were looking for opportunities to review/ reinforce ICS practices and principles as a reoccurring theme. This was identified as one of the things needed to continue to work on in everyday situations, planned meetings and events besides emergency situations. These same principles will apply to these events and therefore we have setup this room to represent different work groups/functions similar to an EOC. Sparks stated the ICS drills will be continue at all LEPC meetings in the future.

New Business

- HMEP Planning/Training Grant

Kathy Ellis explained that EMA is in the process of applying for the HMEP grant for FFY17. Newton Fire Department has requested one Technician Refresher Course-8 hours and two Operations Level Courses-4 hours each. In this grant application, we are encouraged to submit requests for a three year period. If the funds are not used in the first/second years of the grant, they can be used in the following years to be completed by year three of the grant period. The membership was encouraged to submit ideas for planning/training requests to the **EMA office by December 10, 2015**. The following ideas were presented and follow up regarding eligibility with the state will be done:

- HazMat Study Update HMEP Planning
- Commodity Flow Study HMEP Planning
- Operations Level Training for the hospital staff and private organizations (LEPC members) HMEP Training

- Cameo Training Course HMEP Training

- ESF #10 Hazardous Materials Review

Sparks reviewed the following sections of the plan:

- Situation
- Policies
- Concept of Operations
 - Preparation Activities
 - Response Operations
 - Notification
 - On Scene Coordination
 - Activation of the EOC
 - Recovery Operations

Following the review of the plan, the membership broke out into work groups by functions. The supervisor for each group led the discussion on the individual roles and responsibilities of its members. The group was tasked to determine if each member was prepared to fulfill their roles and/or identify any missing parts.

- Iowa DNR Website

Elonda Bacon walked the group through the website and how to find and print off Tier II facilities information. The membership can contact her at 515-725-0302 for via email at Elonda.Bacon@dnr.iowa.gov to obtain website login information.

Meeting adjourned at 11AM.

Next meeting: To be determined.