

# Jasper County Emergency Response Coalition Advisory Group Meeting Minutes

Date: July 27, 2016  
Time 0900  
Location: EOC

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Members present: Becky Pryor, Bill Henninger, Jarrod Wellik, Jim Sparks, John Halferty, Josh Harding, Kathy Ellis, Lisa Damman, and Wendy Hopkins.

The meeting was called to order at 0904 AM by Chairman, Jim Sparks.

A motion was made by John Halferty and seconded by Josh Harding to approve the agenda and the February 17, 2016 minutes. Passed

## Old Business

- Election: A motion was made by Jarrod Wellik and seconded by Wendy Hopkins to elect Jim Sparks as Chairman and Rex Heisdorffer as Vice Chair. Passed
- NIMS Training Record: A motion was made by Wellik and seconded by Hopkins to insert Bonnie Vos as the Primary PIO to replace Tammy Stapp. Passed

## New Business

### ▪ **Overview of Future...Change of Direction**

Sparks presented an overview of the State's intention to change direction with the Coalitions by moving to more regionalization. The question is whether the state will assign the single County Coalitions to a Regional Coalition or if there will be some flexibility for individual Coalitions to select which region to join for FY 18. It has been presented that IDPH will be lumping all grant funds together (EMS/PHEP/HPP). This will affect funding for the smaller cities at the local level if lumped within a Coalition comprising a large metro area such as Polk County.

The consensus of the group was for Becky Pryor to make contact with Mahaska, Marion, Poweshiek, and Tama Counties' Public Health Departments. Pryor and Sparks will visit with them to see if there is interest to form a "Regional Coalition Option" which would be presented to the state.

### ▪ **What we have to do...**

Kathy Ellis presented the Capabilities Timeline sharing the final Capabilities to be completed in FY17:

- Capability 10-Medical Surge
- Capability 11-Non-Pharmaceutical Interventions
- Capability 13-Public Health Surveillance & Epi Investigation
- Capability 15-Volunteer Management

The Capability Implementation Checklist was reviewed for each capability. It was determined #10 will be completed with the recent Park Centre evacuation to Skiff Medical Center incident. Capability #13 will also be completed quickly due to a recent investigation of a salmonella case in July.

▪ **What we need to do...**

Sparks distributed copies of the Improvement Planning sections from the four Coalition spring exercises. He asked the members to take a few minutes to review and pick a few items to address. The following areas were identified:

- 1) G-191 course for Skiff directors, Health Department administrator, and city of Newton managers combined with understanding the organization and function of the ICS structure. Hopkins will ascertain if Skiff personnel would attend a course if brought to Newton.
- 2) Health Department trailer response readiness mini exercise involving Cap. #11-Non-Pharmaceutical Interventions and Cap. #15-Volunteer Management.
- 3) Call Center development with two lines; one for medical providers and one for the general public. EMA would work with County IT to designate the phone lines.
- 4) Volunteer Management promoting the use of I-SERV for registration of local volunteers. Hopkins would follow up with requests from the state for promotional materials.

▪ **What we would like to do...**

- Training
  1. G191 for Skiff/Health Dept./City of Newton
  2. G290 for Health Department PIOs
- Equipment
  1. Skiff-4-5 Portable/single patient ventilators at \$500 each
  2. Salamander System-Agency Credentials-Harding
  3. Sheriff's Dept.-60-70 First Aid Kits for entire County at \$150 each - Halferty/Harding
  4. 800 Radios for Skiff/Health Dept. at \$5,000 each-Harding/Brad Shutts

▪ **Financial Update/Requests**

A motion was made by Pryor and seconded by Halferty to purchase 15 double flow oxygen meters for Skiff at \$66.64 each      Total \$999.60  
Passed

A motion was made by Pryor and seconded by Halferty to purchase a laptop for Skiff Medical Center's Emergency Preparedness Coordinator at \$878.42.  
Passed

A motion was made by Halferty and seconded by Bill Henninger to purchase 800 Radios for the Health Dept. and Skiff contingent upon State approval.  
Passed

A motion to adjourn the meeting at 10:42 AM was made by Hopkins and seconded by Wellik.      Passed

Next meeting to be determined.