

# Jasper County Emergency Response Coalition Advisory Group Meeting Minutes

Date: February 17, 2016  
Time 0900  
Location: EOC

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Members present: Becky Pryor, Jarrod Wellik, Jim Sparks, Josh Harding, Kathy Ellis, Kevin Luetters, Rex Heisdorffer, Rob Burdess, Ron Cook, and Wendy Hopkins.

The meeting was called to order at 0904 AM by vice chairman, Jim Sparks.

Introductions were made around the room for the benefit of the new Jasper County Public Health Director, Becky Pryor. Pryor gave a brief history of her background and experience.

A motion was made by Rex Heisdorffer and seconded by Jarrod Wellik to approve the agenda and the November 18, 2015 minutes. Passed

## Old Business

- Site Visit FY 14-15 has been rescheduled to March 8, 2016.

## New Business

- Financial Update/Requests

Kathy Ellis explained after a total to date of \$8,649.72 in expenditures plus estimating \$2,500 for administrative hours, this leaves a remaining balance of \$38,532 for the Coalition to spend by June 30, 2016. Items should be submitted by mid-April to allow time for state approval and purchase. This opened up discussion for the following possible expenditures totaling approximately \$26,946.

- EMS total of \$14,000
  - Shield Ware Technology CAD interface system for Dispatch \$1500
  - Hospital Hub setup fee at \$2500
  - Patient Care Reporting via tablets Total of \$10,000:
    - One rugged platform tablet at \$5,000 for Newton
    - Five consumer grad tablets with rugged cases for \$1,000 each for the surrounding five agencies.
- Skiff total undetermined
  - Air Mate Filters
  - Hospital Visitor Pass Solutions (checking in after hours) at \$191
  - Desktop Pistol Locker for patients' weapons at \$405
  - Installation of camera feeds to the Emergency Preparedness Coordinator's Office at \$100+
  - Communications-updating overhead paging system within the hospital ranging from \$3,000-\$26,000 for parts only to complete installation.
- Public Health total of \$1850
  - HAN radio antenna/mount for new public health office at \$50
  - 2 Medical Refrigerators monitoring systems at \$900/system

- Newton Police Department (NPD) did not have any specific financial requests at this time. They questioned the storage requirements if the NARCAN bill passes. Then, there could be a possible funding request for temperature controlled/lockable storage containers.
- NPD also questioned the card reader system and locking of the garage at Skiff Medical Center.
- EMA total of \$7400 first year request
  - Moving the lamResponding billing cycle to one service agreement covering a three year period for the benefit of receiving a cost savings. This would be contingent upon receiving commitments from the Fire Chiefs to sustain the program in the future with a gradual decrease in grant funding.
  - Communication Project to identify equipment needs within the County and for Truck #55 for maintaining interoperable communications with all public safety agencies.
- Sheriff total undetermined
  - May need additional licensing software for Shieldware or Net Motion.

Sparks stated the fiscal agent along with the chairman will work one on one with individuals regarding items which address the objectives of the grant to provide justification for state approval, combine all the requests, and bring back to the Coalition for further discussion.

- Statewide Exercise - The Coalition will participate in the Central Iowa Coordinated Response Coalition (CICRC) Exercise in the upcoming months to fulfill the full scale exercise requirement of the grant. This would also eliminate the amount of time necessary to plan our own exercise.
- Capability 6 Information Sharing – Sparks explained the Essential Elements of Information (EEI) are defined in ESF #2-Communications and ESF #5-Incident Management. The situational awareness totally depends upon the scenario and the mechanisms used to share the information are already defined within the ESFs.
- Sharepoint – Josh Harding demonstrated the Sharepoint site. EMA has moved away from the County server and is utilizing Sharepoint for all its working documents. He has developed “subsites” for our partners; EMS, Coalition, Iowa Speedway, and Public Safety. These sites will be the place for our partners to go to and login in to find the documents necessary for events (IAPs for the races at the Speedway) and/or incident management. Members will be able to revise documents or upload additional information to share among their team.

Harding will be emailing usernames and passwords along with the link to access the subsites. If you receive a couple of links for EMS and Coalition, save both links. You will use the same login credentials for both but will not be able to access both subsites from one link.

The meeting was adjourned at 10:30 AM

Next meeting to be determined.