

JASPER COUNTY  
Emergency Management Commission

115 N. 2<sup>nd</sup> Ave E.  
Newton, Iowa 50208

Telephone:  
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Coordinator:  
Jim Sparks

**Minutes of January 15, 2013 Commission Meeting**

The Jasper County Emergency Management Commission met on January 15, 2013 at the Jasper County Sheriff's Office. Those present were Steve Smith(Baxter), Dennis Stevenson (Board of Supervisors), Bob Rhone (Colfax), Dick Reed (Colfax), Curt Babbitt (Kellogg), Scott Keenan (Kellogg), Bill Perrenoud (Lambs Grove), Chris Dickerson (Lynnville), Kelly Bryan (Lynnville), Gary Bartels (Mingo), Matthew Mardesen (Monroe), Brian Briles (Monroe), Mike Hansen (Newton), Lennie Smith (Oakland Acres), Carl VanDer Kamp (Prairie City), Paul Bolles (Prairie City), Gordon Yarrington (Sully), John Halferty (Jasper County Sheriff), Kathy Ellis, EM assistant, and EM Coordinator, Jim Sparks.

The meeting was called to order at 6:31PM by Vice Chairman Lennie Smith. Roll call was taken. Those representatives listed above were present and accounted for.

A motion to approve the agenda was made by Bill Perrenoud and was seconded by Dennis Stevenson. Motion carried.

The December 11, 2012, meeting's minutes were reviewed. A motion to approve the previous meeting's minutes was made by Dick Reed and was seconded by Steve Smith. Motion carried.

**Coordinators Update:**

- Jim Sparks offered to work with Cities in the development of local emergency operations plans. He would be willing to attend city council meetings and present a brief overview of what the County is doing.
- As Chairman for the Central Iowa Homeland Security District 1, Sparks informed the Commission of an upcoming meeting March 7, 2013 at the Polk County EOC in which the topic of Liability Insurance for Public Officials will be discussed by representatives from ICAP. If interested in attending, please contact Sparks for the information.

**Agenda Items:**

**Officers Nominations:**

A motion was made by Stevenson to nominate John Halferty for Commission Chair and seconded by Perrenoud. Motion carried.

A motion was made by Stevenson to nominate Lennie Smith for Vice Chair and seconded by Brian Briles. Motion carried.

**Public Hearing-2014-Emergency Management Budget:**

The regular meeting was closed at 6:04PM to open the public budget hearing. There was no one in attendance from the public. Sparks reported he had not received any comment from the public concerning the budget. The only change made on the budget since the December 11, 2012 commission meeting was from a five to ten percent increase in health insurance for the Coordinator. The public budget meeting was closed at 6:42PM and the regular meeting re-convened.

A motion was made by Lennie Smith to adopt the 2014 budget as presented. The motion was seconded by Perrenoud. Motion carried.

**Old Business**

- A By-Laws signature page was passed around for the mayors' signatures on the passage of the new by-laws at the December 11, 2012 meeting.

**New Business:**

- Discussion on development of the HazMat agreement with Marion County was held. Stevenson and Sparks will be meeting with their Board of Supervisors on Friday to work on the formal agreement.
- Discussion was held concerning School Safety within the County in regards to the recent tragedy at Newtown. Sheriff Halferty stated he and Sparks had already met with the Colfax-Mingo School District at their request. School Safety is an issue discussed at the Rural Chiefs Meeting. Halferty stated they have three certified instructors willing to offer resources/training to the districts within the County. Sparks mentioned he has already been forwarding bulletins on this topic from Homeland Security to the Business Managers within the County School Districts.
- The Emergency Management Agency Office will be relocating to the Armory this week. Sparks invited any commission members interested to stop by and see the plans for the new Emergency Operations Center (EOC).

**Next Meeting:** Date: To be announced at a later date.  
Time:  
Location:

Motion to adjourn was made by Steve Smith and seconded by Kelly Bryan. Motion carried.

Meeting adjourned at 6:50PM.