

JASPER COUNTY
Emergency Management Commission

1030 W. 2nd St. S.
Newton, Iowa 50208

Telephone:
(641) 792-7555

Coordinator:
Jim Sparks

Minutes of May 27, 2015 Commission Meeting

The Jasper County Emergency Management Commission met on May 27, 2015 at the Jasper County EOC. Those present were Stephen Smith(Baxter), Rick Nichols (Baxter PD), Dennis Stevenson (Board of Supervisors), Richard Reed (Colfax), Brian Briles (Monroe) via conference, Jarrod Wellik (Newton), Lennie Smith (Oakland Acres), Brent Vander Molen (Sully) via conference, Mike Vander Molen (Sully), John Halferty (Jasper County Sheriff), Kathy Ellis, EM assistant, and Jim Sparks, EM Coordinator.

The meeting was called to order at 1200PM by the Sheriff, John Halferty, Roll call was taken. Those representatives listed above were present and accounted for.

A motion to approve the agenda was made by Stephen Smith and was seconded by Dick Reed. Motion carried.

The January 22, 2015 meeting minutes were reviewed. A motion to approve the previous meeting's minutes was made by Dennis Stevenson and was seconded by Lennie Smith. Motion carried.

Agenda Items

- Public Hearing-2015 Emergency Management Budget
The public hearing for the budget amendment opened at 12:02PM. There was no one in attendance from the public. Jim Sparks explained the amended budget has gone over the published budget due to additional grant expenditures. A motion to approve the budget amendment as discussed revising the General Operating Fund from \$220,876 to \$248,876 was made by Stephen Smith and seconded by Stevenson. Motion carried.

New Business

- Schedule EOC Tabletop
Sparks stated the request to have a roundtable involving elected officials reporting to the Emergency Operations Center (EOC) to demonstrate how the EOC would work during an incident came from Stephen Smith at the last EM Commission Meeting. It was determined a Thursday evening in September either from 7-9PM or 6-8PM including supper would be best. The invitation

should be extended to all mayors, mayors pro tem, and city council members. EMA will schedule and sent out the notice.

- Sparks encouraged all communities to develop an Emergency Response Plan (ERP) or Continuity of Government (COG) plan and offered to assist any communities who requested it.
- Approximately 15 resumes have been received for the Position of EMA Program Coordinator. There are many qualified applicants. The goal is to hire and have someone in place by July 1st, 2015.

Adjournment

Motion to adjourn was made by Lennie Smith and seconded by Brian Briles.

Motion carried.

Meeting adjourned at 12:17PM.