

JASPER COUNTY
Emergency Management Commission

1030 W. 2nd St. S.
Newton, Iowa 50208

Telephone:
(641) 792-7555

Coordinator:
Jim Sparks

Minutes of January 23, 2014 Commission Meeting

The Jasper County Emergency Management Commission met on January 23, 2014 at the Jasper County EOC. Those present were Stephen Smith(Baxter), Matt Wormley(Baxter), Dennis Stevenson (Board of Supervisors), Dick Reed (Colfax), Scott VanWaardhuizen (Kellogg), Bill Perrenoud (Lambs Grove), Brian Briles (Monroe), Carl VanDer Kamp (Prairie City), Chad Alleger (Prairie City), Pat Woody (Reasnor), RJ Van Dyke (Sully), John Halferty (Jasper County Sheriff), Kathy Ellis, EM assistant, and EM Coordinator, Jim Sparks.

The meeting was called to order at 6:32PM by EMA Coordinator Jim Sparks Roll call was taken. Those representatives listed above were present and accounted for.

A motion to approve the agenda was made by Dennis Stevenson and was seconded by Scott VanWaardhuizen. Motion carried.

The December 5, 2013, meeting's minutes were reviewed. A motion to approve the previous meeting's minutes was made by Stevenson and was seconded by Steve Smith. Motion carried.

Agenda Items:

Public Hearing-EMA FY2013-14 Budget Amendment/FY14-15 Budget:

A motion was made by Bill Perrenoud and seconded by Smith to open the Public Hearing on the budget at 6:34PM. Motion carried.

There was no one in attendance from the public. Sparks explained for the newly elected mayors, there have been no line item changes since discussions were held at the December budget workshop. In the budget on the operating side, there are increases due to wages and insurance. We needed to amend the FY13-14 budget to reflect the increases in revenue and expenses due to EMA functioning as the Fiscal Agent for the Jasper County Emergency Response Coalition. Secondly, is the significant shift in strategy to move away from depending on Federal Grant Dollars to operate? The Board of Supervisors has agreed to increase the Hazmat Levy from 5-7 cents per \$1,000 which would result in approximately \$28,000 to recover the federal grant dollars going away.

The EMA would still apply for the EMPG grant, if we receive the funds they will be earmarked for the Truck Reserve Fund and/or Capital Equipment Fund.

A motion was made by Smith and seconded by Stevenson to amend the FY13-14 budget and adopt the FY14-15 budget. Motion carried.

A motion was made to close the public hearing and reconvene the regular Commission meeting at 6:39PM by Smith and seconded by RJ Van Dyke. Motion carried.

Old Business

- Compliance with the National Incident Management Systems [NIMS] Sparks expressed the intent is to build on the effort and positive movement towards ICS we have experienced to date and to further develop our ability to work together as a team when responding to multi-jurisdictional/agency incidents. He presented a power point on NIMS and distributed a handout with the summary of the ten initiatives to be implemented in Jasper County for NIMS compliance. The following questions were presented concerning NIMS.

- Timeline-within the next year
- Minimum Requirements-the spreadsheet will be resent to all
- Tracking Format-a spreadsheet will be developed to assist communities / by checking off identified components of the initiatives when completed
- Smith highlighted the importance of everyone being trained to be able to use the radio equipment, etc. being purchased for the communities by the E911 board. The need to have competent people who can participate in command.
- John Halferty stated his department was available to assist with training.
- Stevenson added the bottom line is... this is prescribed / mandated by law. When an incident occurs, we have a responsibility to function for the citizens.
- Sparks summed it up with we need to demonstrate a “Good Faith” effort. Make ourselves as communities as independent as we can without depending on the state/federal government. We need to rely on one another within the County.

A motion was made to commit to and support the initiatives outlined and adopt the Jasper County NIMS Training Standards by Stevenson and seconded by Smith. Motion carried.

New Business

- EOC/ICS Workshop for Mayors

Discussion was held whether or not to hold a workshop to familiarize the mayors with their roles and responsibilities during an incident.

A motion was made by Smith and seconded by Halferty to set a date for a Thursday evening for a couple of hours to hold a mock EOC. Motion carried.

- Parkersburg Presentation

The group expressed interest in hearing from the Parkersburg chief concerning his experiences surviving the tornado which went through their community. The possibility of combining this with the Fire Chiefs meeting on February 20th, 2014 was suggested. This will be looked into by Sparks.

Next Meeting: Date: To be announced at a later date.
 Time:
 Location:

Motion to adjourn was made by Smith and seconded by Chad Alleger.

Motion carried.

Meeting adjourned at 7:56PM.